

Clearance Schedule for Provisional Accredited Advertising Agencies

A) Last date for billing and filing statements of dues with Provisional Accredited Advertising Agencies.

Jan-Feb Clearance Period	15 th March
Mar-Apr Clearance Period	15 th May
May-Jun Clearance Period	15 th July
July-Aug Clearance Period	15 th September
Sept-Oct Clearance Period	15 th November
Nov-Dec Clearance Period	15 th January

B) Last dates for filing objections to claim of Member Publications by Provisional Accredited Advertising Agencies, in respect of discrepancies in bills/ amounts against insertion order etc. All copies of correspondence exchanged in this regard be endorsed to the APNS for records. No objection after the 15th of the respective month will be entertained:-

Jan-Feb Clearance Period	28 th March
Mar-Apr Clearance Period	28 th May
May-Jun Clearance Period	28 th July
July-Aug Clearance Period	28 th September
Sept-Oct Clearance Period	28 th November
Nov-Dec Clearance Period	28 th January

C) Last dates for filling complaints by Provisional Accredited Advertising Agencies against Clients:

Jan-Feb Clearance Period	30 th March
Mar-Apr Clearance Period	30 th May
May-Jun Clearance Period	30 th July
July-Aug Clearance Period	30 th September
Sept-Oct Clearance Period	30 th November
Nov-Dec Clearance Period	30 th January

D) Last dates for payment of claims of Member Publications by cheques for local Publications and by Pay Order or Demand Drafts for outstation Publications. Payment will be made to the authorized local business representatives/offices based in Karachi on behalf of the outstation publications:-

Jan-Feb Clearance Period	8 th April	To	14 th April
Mar-Apr Clearance Period	8 th June	To	14 th June
May-Jun Clearance Period	8 th August	To	14 th August
July-Aug Clearance Period	8 th October	To	14 th October
Sept-Oct Clearance Period	8 th December	To	14 th December
Nov-Dec Clearance Period	8 th February	To	14 th February

E) Last Dated for furnishing Clearance Certificates of Member Publications:

Jan-Feb Clearance Period	15 th April
Mar-Apr Clearance Period	15 th June
May-Jun Clearance Period	15 th August
July-Aug Clearance Period	15 th October
Sept-Oct Clearance Period	15 th December
Nov-Dec Clearance Period	15 th February

F) Dates for Member Publications to file their complaints against Provisional Accredited Advertising Agencies in respect of payments made by them.

Jan-Feb Clearance Period	15 th April to 22 nd April
Mar-Apr Clearance Period	15 th June to 22 nd June
May-Jun Clearance Period	15 th August to 22 nd August
July-Aug Clearance Period	15 th October to 22 nd October
Sept-Oct Clearance Period	15 th December to 22 nd December
Nov-Dec Clearance Period	15 th February to 22 nd February

G) Last dates for initiating action by the APNS Secretariat on complaints of Member Publications:-

Jan-Feb Clearance Period	30 th April
Mar-Apr Clearance Period	30 th June
May-Jun Clearance Period	31 st August
July-Aug Clearance Period	31 st October
Sept-Oct Clearance Period	31 st December
Nov-Dec Clearance Period	28 th February

H) Last dates for initiating action by the APNS Secretariat on complaints of Member Publications:-

Jan-Feb Clearance Period	1st May
Mar-Apr Clearance Period	1st July
May-Jun Clearance Period	1st September
July-Aug Clearance Period	1st November
Sept-Oct Clearance Period	1st January
Nov-Dec Clearance Period	1st March

I) Schedule of Late Payment Surcharge

CI Period	No LPS	1% LPS	2% LPS	3% LPS	4% LPS
Jan-Feb	30th April	1st May To 6th May	7th May To 14th May	15th May To 22nd May	23rd May To 31st May
Mar-Apr	30th June	1st July To 6th July	7th July To 14th July	15th July To 22nd July	23rd July To 31st July
May-Jun	31st August	1st Sep To 6th Sep	7th Sep To 14th Sep	15th Sep To 22nd Sep	23rd Sep To 30th Sep
Jul-Aug	31st October	1st Nov To 6th Nov	7th Nov To 14th Nov	15th Nov To 22nd Nov	23rd Nov To 30th Nov
Sep-Oct	31st December	1st Jan To 6th Jan	7th Jan To 14th Jan	15th Jan To 22nd Jan	23rd Jan To 31st Jan
Nov-Dec	28th February	1st Mar To 6th Mar	7th Mar To 14th Mar	15th Mar To 22nd Mar	23rd Mar To 31st Mar

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Mar-Apr Clearance Period	15 th May
May-Jun Clearance Period	15 th July
July-Aug Clearance Period	15 th September
Sept-Oct Clearance Period	15 th November
Nov-Dec Clearance Period	15 th January

B) Last dates for filing objections to claim of Member Publications by Advertising Agencies in respect of discrepancies in bills/ amounts against insertion order etc. All copies of correspondence exchanged in this regard be endorsed to the APNS for records. No objection after the 15th of the respective month will be entertained:-

Jan-Feb Clearance Period	15 th April
Mar-Apr Clearance Period	15 th June
May-Jun Clearance Period	15 th August
July-Aug Clearance Period	15 th October
Sept-Oct Clearance Period	15 th December
Nov-Dec Clearance Period	15 th February

C) Last dates for filing complaints by agencies against Clients:

Jan-Feb Clearance Period	30 th April
Mar-Apr Clearance Period	30 th June
May-Jun Clearance Period	30 th August
July-Aug Clearance Period	30 th October
Sept-Oct Clearance Period	30 th December
Nov-Dec Clearance Period	28 th February

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D) Last dates for payment of claims of Member Publications by cheques for local Publications and by Pay Order or Demand Drafts for outstation Publications. Payment will be made to the authorized local business representatives/offices based in Karachi on behalf of the outstation publications:-

Jan-Feb Clearance Period	8 th May To 14 th May
Mar-Apr Clearance Period	8 th July To 14 th July
May-Jun Clearance Period	8 th Sept To 14 th Sept
July-Aug Clearance Period	8 th Nov To 14 th Nov
Sept-Oct Clearance Period	8 th Jan To 14 th Jan
Nov-Dec Clearance Period	8 th Mar To 14 th Mar

E) Last Dates for furnishing Clearance Certificates of Member Publications

Jan-Feb Clearance Period	15 th May
Mar-Apr Clearance Period	15 th July
May-Jun Clearance Period	15 th Sep
July-Aug Clearance Period	15 th Nov
Sept-Oct Clearance Period	15 th Jan
Nov-Dec Clearance Period	15 th Mar

F) Date for Member Publications to file their complaints against Accredited Advertising Agencies in respect of payments made by them

Jan-Feb Clearance Period	15 th May to 22 nd May
Mar-Apr Clearance Period	15 th July to 22 nd July
May-Jun Clearance Period	15 th Sep to 22 nd Sep
July-Aug Clearance Period	15 th Nov to 22 nd Nov
Sept-Oct Clearance Period	15 th Jan to 22 nd Jan
Nov-Dec Clearance Period	15 th Mar to 22 nd Mar

G) Last date of payment by agencies against reported complaints without Late Payment surcharge:

Jan-Feb Clearance Period	31 st May
Mar-Apr Clearance Period	31 st July
May-Jun Clearance Period	30 th September
July-Aug Clearance Period	30 th November
Sept-Oct Clearance Period	31 st January
Nov-Dec Clearance Period	31 st March

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Jan-Feb Clearance Period	1 st June
Mar-Apr Clearance Period	1 st August
May-Jun Clearance Period	1 st October
July-Aug Clearance Period	1 st December
Sept-Oct Clearance Period	1 st February
Nov-Dec Clearance Period	1 st April

I) Schedule of Late Payment Surcharge

CI Period	No LPS	1% LPS	2% LPS	3% LPS	4% LPS
Jan-Feb	31 st May	1 st Jun to 6 th Jun	7 th Jun To 14 th Jun	15 th Jun To 22 nd Jun	23 rd Jun To 30 th Jun
Mar-Apr	31 st July	1 st Aug To 6 th Aug	7 th Aug To 14 th Aug	15 th Aug To 22 nd Aug	23 rd Aug To 31 st Aug
May-Jun	30 th Sept	1 st Oct To 6 th Oct	7 th Oct To 14 th Oct	15 th Oct To 22 nd Oct	23 rd Oct To 31 st Oct
Jul-Aug	30 th Nov	1 st Dec To 6 th Dec	7 th Dec To 14 th Dec	15 th Dec To 22 nd Dec	23 rd Dec To 31 st Dec
Sep-Oct	31 st January	1 st Feb To 6 th Feb	7 th Feb To 14 th Feb	15 th Feb To 22 nd Feb	23 rd Feb To 28 th Feb
Nov-Dec	31 st March	1 st Apr To 6 th Apr	7 th Apr To 14 th Apr	15 th Apr To 22 nd Apr	23 rd Apr To 30 th Apr

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